

Green High School Selection Process

The Green High School chapter of the National Honor Society has developed its selection procedure to comply with national standards and guidelines. However, the selection procedure used at Green High School may vary slightly from that of other schools, as national guidelines allow each chapter to modify its selection process to meet local needs.

Who is Eligible?

Juniors and seniors who are enrolled as full-time students at Green High School are eligible for consideration as members. In order to be eligible, a student must have a cumulative grade point average of 3.6 or higher. Grade point averages are figured based on the student's performance from the start of the freshman year through the end of the sophomore year for junior candidates and through the end of the junior year for senior candidates. Grade point averages are not rounded up nor is extra consideration given to students who take Advanced Placement or honors courses. In order to be eligible, the student must have attended Green High School for a minimum of one semester.

Steps in the Selection Process

In the fall of each school year, the chapter advisers confirm grade point averages with the guidance office and compile a list of those students who meet or exceed the grade point average requirement. The guidance office confirms eligibility lists. Eligible students are notified in writing early in the school year. Those students who are eligible and wish to continue the selection process are required to attend one of two candidate meetings at which they will receive information and instructions needed to continue the selection process. Candidates who fail to attend one of these meetings will no longer be considered a candidate. Students who wish to continue the selection process are required to complete a number of steps described below.

According to national guidelines, students are selected for membership based on four criteria: scholarship, leadership, service and character. Preliminary selection is based on a point system and takes into account a candidate's grade point average, involvement in school and community activities, leadership positions held, recommendations from four high school staff members and input from the entire high school faculty & staff. Points are determined using the following formula:

- Students earn points for their involvement in community activities. A student earns one point for each year of activity that involves under 20 hours per year, two points for each year of an activity that required 21-40 hours per year, three points for each year of an activity that involves 41-60 hours per year and four points for each year of an activity that involved 61 or more hours per year. (30 points maximum).
- Students earn points for their involvement in school activities. A student earns one point for each year of a school activity that requires fewer than 40 hours of out-of-class time commitment during the school year. A student earns two points for each year of an activity that requires 41 or more hours of out-of-class time commitment during the school year. (30 points maximum).
- The student earns one point for each year of a leadership position in a school or community activity. Leadership positions are defined as those to which the student is elected by his or her peers or appointed by a coach or adviser. (10 points maximum)
- The student is required to submit recommendation forms to four high school staff members. In those forms, the staff member evaluates the student on character, leadership and service. Points are averaged from all four recommendations. (30 points maximum).
- The entire high school staff then has the opportunity to evaluate candidates on the same three criteria: service, leadership and character. Staff members are to evaluate only those students they have had in

class or supervised in an extracurricular activity. Staff members evaluate the candidate on a five point scale and all evaluations are averaged. (30 points maximum).

All points earned by each student are tallied to determine the total points earned by the student and compiled in a list for consideration by the **Faculty Council**. Juniors and seniors are considered independently of one another.

It is important to note that national guidelines (and local guidelines) prohibit any type of quota system for selection. There is no set number of students who will be selected each year. Final decisions as to selection and non-selection are the determination of the Faculty Council (with input from the information gathered from each student as well as input from the high school staff). A majority vote of the Faculty Council is necessary for selection. Decisions of the Faculty Council are final.

According to national guidelines, "Chapters are not legally or constitutionally obligated to share with parents and students information concerning specific students not selected for membership in the Society." Therefore, it is the practice of the Green High School chapter that all information used by the advisers and Faculty Council during the selection process will remain strictly confidential.

Those students who are selected for membership are notified by mail of their selection. Non-selection students are also notified by mail. Those students who are selected for membership are required to attend an informational meeting that provides them with information about the induction ceremony.

The selection process shall be published on the high school web site, and in this member handbook each year. A written copy of the process is available is from the chapter advisers upon written request.